



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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| PUBLIC MEETING MINUTES: | BOARD OF ARCHITECTS |
| MEETING DATE AND TIME: | Wednesday, September 1, 2010 at 1:30 p.m. |
| PLACE: | 861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware |
| MINUTES APPROVED: | October 6, 2010 |

MEMBERS PRESENT

Jean McCool, RA, Professional Member, President
Joseph Schorah, Public Member, Secretary
Kenneth Freemark, RA, Professional Member
John Mateyko, RA, Professional Member
Elizabeth Happoldt, Public Member
Prameela Kaza, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Andrew Kerber, Deputy Attorney General
Nicole M. Williams, Administrative Specialist II

ABSENT

Arden Bardol, RA, Professional Member

OTHERS PRESENT

None

1.0 Call to Order

Ms. McCool called the meeting to order at 1:39 p.m.

2.0 Review and Approval Of Minutes

The Board reviewed the minutes from the June meeting and Mr. Schorah advised for Ms. Williams to provide an update to the audits for those who were given 30 days to pay the fine and submit proof of their continuing education. Ms. Williams updated the Board. A motion was made by Mr. Schorah, seconded by Ms. Happoldt to approve the June meeting minutes as submitted. Motion carried unanimously.

3.0 Unfinished Business

Review of Unlicensed Activity Letters

Mr. Kerber advised there is nothing to report at this time.

Ms. McCool inquired about a complaint she forwarded to Ms. Williams. Ms. Williams advised that the complaint information has been forwarded to the investigative unit on behalf of the Board.

Strategic Plan

Ms. Williams advised the Board that strategic planning involves the Board seeking to submit legislation or rules and regulations that need to be updated. Ms. McCool advised that the Board is looking to re-establish a rules and regulations committee and inquired if there were any volunteers. Mr. Kerber advised that the committee essentially will review the statute and rules and regulations and establish draft language to present to the DAG for proposed changes to the statute or rules and regulations. Mr. Schorah advised that he believes that there was some language the Board anticipated drafting into the legislation last year but it was missed and that language could be added to legislation for this upcoming legislation. Mr. Kerber advised to put the civil penalty into a regulation since it is language that corresponds to the statute. The Board further discussed.

Mr. Schorah and Mr. Freemark will come in earlier at the October meeting to review the rules and regulations prior to the regular Board meeting.

Ms. McCool advised the Board that next year she will no longer be on the Joint Advisory Committee (JAC) with the Architects and Engineers and is requesting the Board members to think of who will step up and replace her on the JAC.

Final Orders for Donald Kann, James Tevebaugh, Donald Brasher, Charles Bowens, and Sam Estes

Ms. McCool advised of a correction to her name and will the final orders once her name is corrected on the orders. Ms. Williams will mail out the signed orders.

Review of Tabled Application for Gaetan Lefebvre

Ms. Williams advised the Board of correspondence received from Lefebvre advising that he has received the CACB in Canada. Mr. Schorah made a motion to approve, seconded by Ms. Happoldt. Motion carried unanimously.

Status of Complaint: 7-02-08 – Mr. Schorah

Ms. Williams advised Mr. Schorah that the complaint has been dismissed by the AG's office. Ms. Williams explained that the complaint involved unlicensed practice while an applicant was re-applying for his license and a complaint was filed advising that he was practicing while his license was expired. The Board advised that they would like to find out the grounds for the AG's determination to dismiss the entire case. Mr. Schorah inquired if regulations could be established to state that the AG's office contact the complaint contact person prior to dismissing a case. Mr. Kerber advised that the procedure requires the AG office to contact the Board persona assigned to the complaint prior to closing the complaint. Mr. Kerber advised he will follow up with this complaint.

4.0 New Business

Review of Reciprocity Applications – NCARB Certificate – Ratify Listing

John Warasila
Eric Swanson
Mark Myers
Joseph Brandli
Jeffrey Marin
Michael Clarke
Daniel Torres

Ronald W. Kretz
Albert McCoubrey
Thomas Wiley
Robert Fox
William Hopkins, III
Carib Martin
Michael Maturo

Sean Neuert
Keith Fisher
Chad Dixon
Jeffrey Larimer
Adel Nur
Dennis Fitzkee

Rainer Muhlbauer
Jeremy Greene
David Yuan
Daivd Selinsky
Joseph Greco
Gerald Noe

Mr. Schorah made a motion to ratify the above listing of licenses issued, seconded by Ms. Happoldt. Motion carried unanimously.

Review of Applications by Written Examination, Passed all Exams – Ratify Listing

Christina Radu
Michael Bauman

Mr. Schorah made a motion to approve both Christina Radu and Michael Bauman for licensure as they passed the ARE exam, seconded by Mr. Freemark. Motion carried unanimously.

Review of Applications by Direct Application

John H. Bamberger – MD: BS in Architecture

Mr. Mateyko advised that Mr. Bamberger is self-employed and has a BS in Architecture from the University of VA but is registered in MD in good standing as an architect. Ms. McCool advised that the degree must be a 5 or 6 year degree and a BS is a 4 year degree. A motion was made by Mr. Schorah to send Mr. Bamberger a letter to apply for NCARB certification through the Broadly Experienced Architect NCARB program based on his degree requirement, seconded by Mr. Mateyko. Motion carried unanimously.

Matthew Peterson – TX: Bachelor of Environmental Design

Mr. Freemark advised that the degree received from Texas A&M is not a NAAB degree although he is registered in TX as an architect in good standing. Mr. Freemark made a Motion to propose to deny based on lack of degree requirements met, seconded by Ms. Kaza. Motion carried unanimously.

Complaint Assignments and Reassignments: 07-02-10 – Sussex County – To Be Reassigned

Ms. McCool wanted to know if the Board contact could receive the contact info for the attorney assigned to the complaint and the investigator in the case that time lapses and no contact has been made to the Board contact person regarding the complaint. Ms. Williams advised that she will contact the investigative supervisor and report back regarding this matter.

Correspondence from John J. Schreppler II of Artesian Resources Corporation Regarding the COA

The Board advised Ms. Williams to send Mr. Schreppler the application for the COA once it is finalized and advise him to file the application with the Board office.

5.0 Other Business Before the Board (for discussion only)

Ms. McCool advised the Board of a letter received by Mr. Peter Jennings. Ms. McCool read the letter to the Board regarding the duty to report of unethical conduct to which Mr. Jennings refers in the letter. Mr. Kerber advised that the letter regarding the duty to report is found in the Board's regulations and the Board stands corrected. Ms. Williams will note that correction in the minutes.

6.0 Public Comment

There was no public comment.

7.0 Next Scheduled Meeting

The next meeting will be held on October 6, 2010 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

8.0 Adjournment

With no further business before the board, Mr. Freemark made a motion to adjourn the meeting, seconded by Ms. Kaza. The motion carried unanimously. The meeting adjourned at 2:35 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Nicole M. Williams". The signature is written in a cursive, flowing style.

Nicole M. Williams
Administrative Specialist II